



HELPAGE FINLEASE LIMITED

FAMILIARISATION PROGRAMME FOR INDEPENDENT/PUBLIC INTEREST DIRECTORS



1. INTRODUCTION

The Familiarization Program for Independent Directors of HELPAGE FINLEASE LIMITED has been adopted by the Board of Directors pursuant to Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended.

Further, the details of the familiarization programme are also required to be hosted on the website of the Company, in terms of Regulation 46(2)(i) of the Listing Regulations.

2. PURPOSE AND UPDATES

The familiarization program aims to provide insights of the Company to enable the Independent Directors to understand its business in depth and contribute significantly to the Company. The Independent Directors of HELPAGE FINLEASE LIMITED is provided every opportunity to familiarize themselves with various aspects of the Company including:

1. Nature of the industry;
2. Key areas of business, performance and strategy of the Company;
3. Roles, rights, responsibilities of independent directors;
4. Company Policies; and
5. Any other relevant information required by independent directors to discharge their functions, thereby maintaining optimum governance standards within the Company.

3. ORIENTATION PROGRAMME

At the time of their appointment, new directors are provided with a copy of the Company's Annual Report, the Code of Conduct and obligations for Board Members and Senior Management and Code of Conduct for Prevention of Insider Trading and the schedule of Board and Committee Meetings during that financial year.

Independent Directors are also issued an appointment letter detailing their role, duties and responsibilities, remuneration and performance evaluation process.

Management also organises sessions with new Directors wherein the Managing Director & CEO, the Chief Financial Officer and other senior leaders make presentations to familiarise the new Director with the Company's organisation structure, business model, operations, services, markets, finance, human resources, technology, risk management, sustainability, regulatory environment, challenges and strategy.

The Company is not only required to comply with developments in corporate law, but being a recognised exchange is also required to follow all the circulars and developments taking place in Securities laws in letter and spirit. The Company thus believes in keeping the Board of Directors abreast of all such developments by sending them Business and Regulatory updates on a monthly basis.

4. DISCLOSURE OF THE POLICY

This policy shall be uploaded on the Company's website for public information and a web link for the same shall also be provided in the Annual Report of the Company.

FAMILIARISATION PROGRAMMES FOR INDEPENDENT DIRECTORS:

The Company has an orientation process/familiarization programme for its independent directors with emphasis on:

- ☑ Roles, Rights and Responsibilities - Board dynamics & functions
- ☑ Strategy, Operations and functions of the Company

The Independent Directors have attended such orientation process/ familiarization programme. The Board and Committee meetings of the Company are held at least on a quarterly basis and members of the Board meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

S NO.	Particulars	During the Year	Cumulative till Date
1.	Number of programmes attended by the independent directors (during the year and on cumulative basis till date)	2	10
2.	Number of hours spent by independent directors in such programmes (during the year and on cumulative basis till date)	3	15